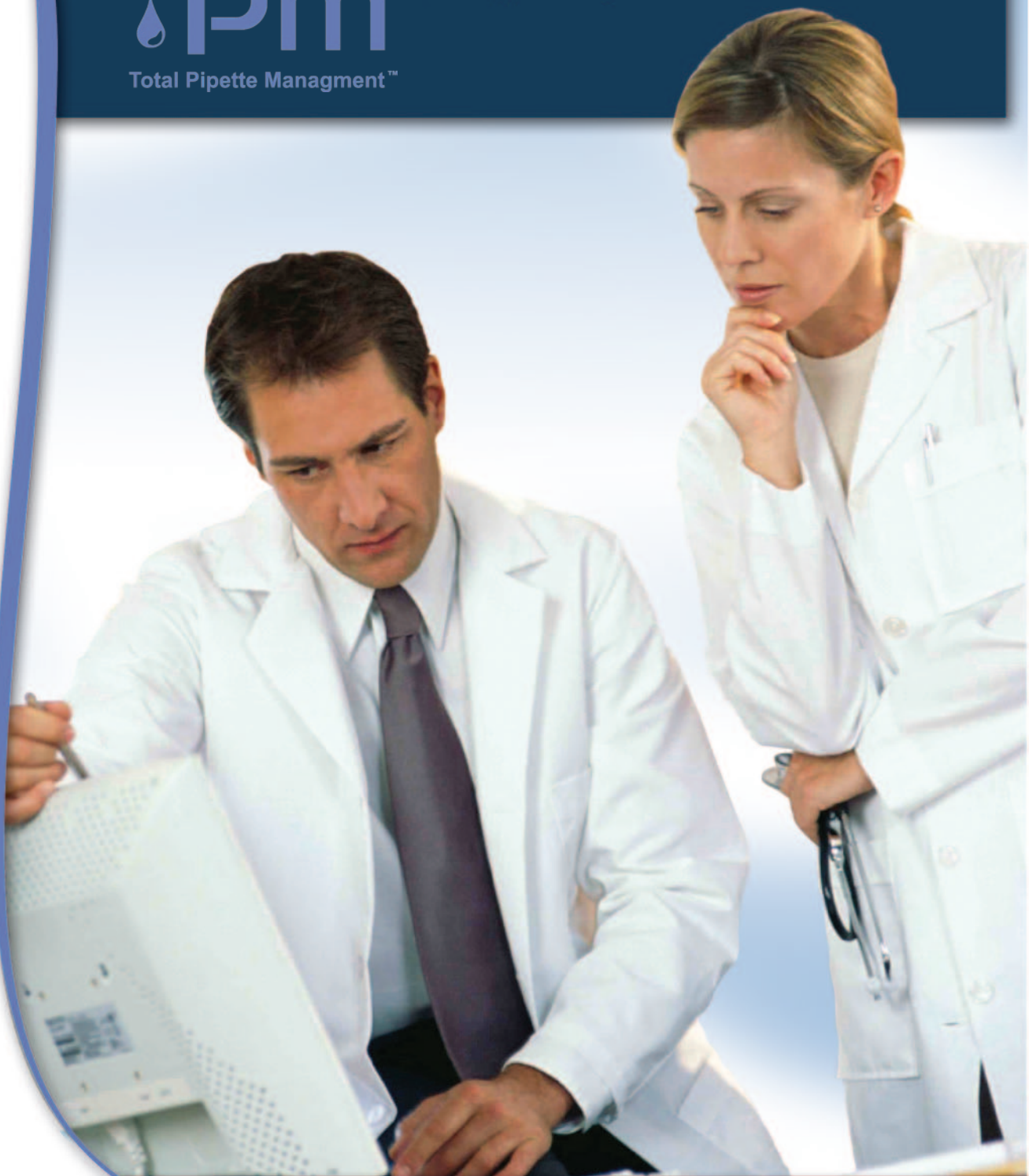# Pipette.com

AccuTek LABORATORIES

TPM
Total Pipette Managment™

On-line pipette management and calibration tool

TPM Features and Comparison with other available software (Tracker Pro)	TPM	TPM plus	Tracker Pro
Supported by all computer systems including Windows, Apple, and Linux	✔	✔	✘
Meets ISO 8655, ISO 20461, ISO 17025, ASTM 1154, and GMP/GLP requirements	✔	✔	✔
Supports manual data entry or external balance to computer communication interface	✔	✔	✔
DIY pipette calibration option	✔	✔	✔
Includes a database of manufacturer's calibration specs for over 700 pipettes including Eppendorf, Rainin, BioHit, Gilson, and many others	✔	✔	✔
Fully automated scheduling and rescheduing of pipette calibrations	✔	✔	✔
Supports gravimetric pipette calibration protocols	✔	✔	✔
Automatically corrects for environmental conditions such as temperature, evaporation rate, and relative humidity during pipette calibrations	✔	✔	✔
Calibration results are automatically checked against specification and issued a 'Pass' or 'Failed' tag	✔	✔	✔
All results are recorded in a database providing a complete calibration history for each pipette	✔	✔	✔
Provides a complete list of pipettes and devices in inventory along with next due dates	✔	✔	✔
Generates Calibration Reports to PDF format	✔	✔	✔
Email notifications when devices are due for calibration	✔	✔	✔
21 CFR Part 11 compliant, including electronic signatures and password protection	✔	✔	✔
The workstation automatically locks after period of inactivity	✔	✔	✔
On-Line service and shipping scheduling for external pipette calibration with ISO 17025-2005 Accredited provider.	✔	✔	✘
Custom device calibration specs are easily added and altered	✔	✔	✘
Includes access to manuals and calibration procedures	✔	✔	✘
24/7 access to history of external calibration reports	✔	✔	✘
Download and installation required	✘	✘	✔
Centralized management and data access and scheduling for multiple locations		✔	✘
Import and Export Data to Excel format		✔	✔
Fully automated scheduling and rescheduling of DIY pipette calibrations with email notification		✔	✔
Installation License	**Free**	**$1.295***	**$2.495**

*set up fee of $1295 may be waived for current customers upon approval

Pipette.com and AccuTek Laboratories proprietary on-line Total Pipette Management (TPM) tool was designed to simplify and substantially reduce the cost of pipette ownership process while successfully managing all pipette ownership related activities.

Total Pipette Management solution is absolutely FREE to our customers.

TPM is the ONLY on-line system to handle all issues of pipette management in one complete easy to use package.

TPM was first introduced in 1996 as in-house professional calibration software and over the years has developed into the only commercially available on-line software for pipette and volumetric device management, with practical solutions and easy to handle features.

As of today, TPM is the most cost-effective solution for laboratory managers, purchasing and in-house metrology personal available today on the market. While other vendors provide stand alone, limited capabilities software that cost thousands of dollars, our on-line Total Pipette Management solution is absolutely FREE to our customers. Having uninterrupted access to historical data and specifications and an ability to verify calibration, and implement automated scheduling without any incurred costs will ensure dramatic cost savings and provide constant assurance that your instruments are performing according to their specifications.

It is the only on line system to handle all the issues of pipette management in one complete easy to use package. In one comprehensive program, TPM removes the hassle of all tasks associated with pipette management. Please check our quick set up guide on the back as well as TPM features and comparison chart for more information or call your local Product Manager or 800-243-3232.

Quick Guide to TPM

*Check for more advanced features go at **www.Pipette.com** or by calling **800-243-3232***

Picture A

Picture B

Picture C

Picture D

Picture E

To Register & View You Account Page

*Go to **www.pipette.com** and in the top right corner click on **"Login"** tab to register or to type in your User Name or Account Number and Password. (Picture A)*

*Select **"My Account"**. Options Include…*

> *Edit your **"User Contact Info"** (Ship to, Bill to address, service rep info, etc) (Picture B)*

> *Edit your **"Service Preferences"** including service due date, type of service, shipping preferences, calibration points, etc. (can only be edited once by user)*

> *Review your purchase and service orders*

> *Review or enter your pipettes*

> *Perform DIY pipette check*

To Manage Your Pipettes

*Select **"My Account"**. Select tab **"My Pipettes"**:*

> *Search and organize your pipettes by choices shown on Picture C.*

> *Click on serial number of individual pipette to view/edit user ID and access pipette info card. (Picture D)*

> *Select **"History"** to view/print pipette calibration history, calibration reports, or other historical data*

> *Select **"Specifications"** to view calibration, specification used, access manuals, etc*

> *Select **"Quick Check"** to access DIY pipette check feature and DIY calibration instructions.*

To Request Pipette Service

*Select **"My Account"**. Select tab **"My Pipettes"** (Picture E):*

> *Select as many previously logged or service pipettes from the list off your order history as desired by checking the box then at the bottom of the page click **"Add Service Order"***

> *Select **"Service New Instrument"** if you want to service a pipette which is not on the list and enter the make and model of pipette accordingly.*

> *After selecting all the pipettes desired for service, click **"Add Service Order"** then click on **"Proceed with Order"**, verify that the Ship-to and Billing information is correct, enter form of payment, clear the **"Biohazard Decontamination"** box, and select **"Submit Order"**.*

> *Order confirmation number will be shown and service order form will be generated. Print one copy for your records and one to be shipped with pipettes.*

IMPORTANT: *Once you have selected your pipette, select **"Change"** option to change type of service if different from standard or to include notes for service lab.*